



## **Band Booster Meeting Agenda, August 15, 7 p.m.**

Attendees: Brian Fox, Mary Cook, Christy Tucker, Andrea King, Kara Doyle, Tom Nielander and Jennifer Dedman

Meeting called to order by Brian Fox at 7:05 p.m.

### Secretary

- Minutes from the previous meeting can be found on the Farragut band website. <https://farragutband.org/meetingminutes>
- In the future, I need to send out agenda to Board ahead of time with bullets and highlights about what we will be covering.

### Treasurer & Assistant Treasurer (Mary Cook & Christy Tucker)

- TVA bank account set up. Called Brinks today and she can go in alone to close it out, they will give Mary checks she can deposit with TVA.
- Over \$24,000 in bank.
- \$2,964 has been donated from Carmax, Kroger has donated \$437.
- Knox News Sentinel made \$100 donation, there was one other donation too.
- Last two fiscal year financials had a few errors. Did journal entry recognizing errors. Underreported bank balance by \$750 due to three errors.
- Ran report per Abby's instructions. No bank reconciliation had been completed for 15 months, so now everything has been updated and reconciled and errors fixed.
- BBQ under budget. We brought in just under \$1,000 in revenue and spent \$1300. \$700 under budget for BBQ.
- Mary will get money (cashbox) for Christy for game on Friday. Mary will take gadgets (card readers) to Christy but will have to work on them more to have them operational. Mary tested three times before last Saturday. Lots of problems, she has signed up for a new service plan that will be operational by September 1st.
- Christy usually there by 5 pm and has kept money locked up until second person there to verify amount.
- Brian wants money there by 5 pm.

### VP Fundraising (Andrea King)

- Andrea has played phone tag trying to get ice for concessions. Weigel's Foundation moves very slowly.

- 08/30 Petro's Dine Out Night.
- Kenny asks about upcoming fruit sales. At his previous school, band used a local store (Food City). Using local store/provider might be better than using distant company.
- Local company also might be able to help with marketing.
- Andrea is leaning toward Indian River. In person sales at Blitz and online order and delivery system.
- Andrea thought last year was tough because gifting to out of town family took longer.
- First week of November last year but thinking showcase this year so maybe a week later (second week of November) for Blitz.
- Andrea worries that leaning toward local grocers might take too long (should have started sooner possibly if that was the approach). She thinks this because has been a process even trying to get donations.
- Kenny also pointed out using local company meant that bad/rotten produce could be dealt with more quickly/easier.
- Maybe at least try Food City and compare to Indian River. Andrea will draw up comparison (pros and cons).
- Jen points out that Food City has been very generous/helpful in past with donating to Empty Stocking Fund through News Sentinel.
- Andrea points out online ordering easier with Indian River with regards to selling to those out of town.
- November 1st is Knox County Exhibition (super busy and volunteer heavy), which means second week of November might be better for the fruit blitz.

#### VP Operations (Tom Nielander)

- Trying to ensure Marie in good shape for concessions. Tom has let her know what was sold at the Founder's Park lawn concert and what is needed for Friday's opening game.
- Marie is recovering, did not have COVID and thinks she will be ready to help/lead concessions on Friday.
- Brian and Tom are still trying to finish up props. Will test something out this Friday.
- Sold a bunch of sno cones compared to water at lawn concert. 6 sno cones per 7 lb bag of ice. Bought 21 bags of ice. 21 X 5 so 105 snow cones sold. Top seller Tiger Blood, followed by blue raspberry. 78 bottles of water sold. Brian points out not much water sold in part due to other vendors offering free half bottles of water.
- Wants to prepare for big back to back needs from volunteers with Expo and Fruit Blitz.
- 8 to 14 concession volunteers total after Jen sent out Booster Buzz reminder, and has almost all volunteers needed for Friday night dinner.
- Constant Contact tells Jen who clicks on what links to view volunteers sign ups, etc., so she knows who to resend to if they did not open it.

#### VP Outreach (Jen Dedman)

- Friday night dinner-sign ups going well. Enough food to get by. Calling it a snack dinner and doing simpler meals. Only having 5-6 things instead of a ton of small items. All finger

foods, no need for forks, no need for assembling (nachos, burgers). Just need a few more chicken nuggets.

- Wendy's donated 250 nuggets for Friday night dinner. Jen will give them shout out on FaceBook page sometime by this weekend.
- Jen has not gone to band room yet to find tables. Supposed to have 2 big wooden tables and 1 plastic table. Brian told her where they are stored. Basketball concessions, and Kenny has a key.
- Jen told she should fill up coolers with waters and ice on Friday morning to make sure cold by Friday night. Tom will meet Jen to set up waters.
- Tom and Brian will be there by 8:40 am on Friday. If kids eating at 5 pm, water will be cold enough if put on ice by 3 pm. Brian warns not to make too cold because can hurt kids' throats.
- Jen wants to meet at 2 pm after she picks up nuggets and tea and will meet Tom and Brian.
- Signups-Jen has question about making sign ups; is there a limit to how many she can make? No, she can make as many as she wants. Brian recommends make all the sign ups and getting them all on the website. Folks have been asking.
- Kids are fed sometimes for competitions, need to plan for that also. They need to bring money or we need to feed them, we need to decide.
- Band Boosters feed them one Friday night game and possibly 2 competitions. Full band 180, plan for 200 so can feed Directors and chaperones. Asks parents to contribute money. Will plan for last home game/Senior Night to be the one the Booster treats Band.
- We can bring in fruit, chips, cookies to supplement nibblers.
- Booster Buzz-another going out on Wednesday to seek more volunteers. Wants us to contribute news/info, because she has a lot going on and tough to remember everything.
- BBQ meat in her freezer-moving to fridge to thaw and will bring at 2:00 on Friday.
- Might need to adjust sign ups to start at 4 instead of 3 for Friday night concession, and there needs to be overlap with the next shift. Especially important to handle halftime.
- Brian not too worried about this Friday because Beech 3 hours away and he's not expecting lots of visitors.
- Mary will send email letting Friday concession volunteers to show up at 4:00 instead.
- Brian will check to make sure baseball concession has dealt with ant/roach infestation. I told Board that a work order has been placed for pest control today (08/15) and that I said it needed to be done ASAP.

#### President (Brian Fox)

- All done moving account and only waiting on check from TVA, which will happen by Friday.
- All is squared away, but we will need to talk to parents about huge need for volunteers, especially for the Expo. 2-9 pm volunteers will be needed, and doing concessions, directing traffic, helping with parking, pit crew. More volunteers will be needed for expo compared to home games.

- I questioned him on how to prepare agenda for general membership meeting. He said to send blank agenda, send out to board two days prior, we all fill in our areas. Very positive and laid back.

#### Old Business

- Nothing not already covered.

#### New Business

- Nothing not already covered.

#### Director's Notes (Kenny Carrico)

- Not much because Loom video covered everything. Planning to do Loom videos more often to present info and keep everyone in know as much as possible.
- University of Tennessee Knoxville could not perform if Expo had taken place 10/24, which is why Expo changed to 11/01. Will start by 2 pm with National Anthem. Farragut Band will perform first.
- 4 bands will perform, break for concession, 4 more bands will perform. Concession closed during performance times other than offering water.
- Equipment/truck parking complicated, but will make signs and utilize practice field. Also need signs to show where bands can store equipment/props.
- Will have three or four breaks. Who is participating is still in works. Finalizing times. Will keep us in the loop.
- Considering pre-ordering food like HVA has done in past.
- Will be fun and can be very successful for us. Will be great to allow parents back in, but band parents might sit outside and band students will sit inside. Thinking of keeping some seats open by press box for parents of performing students.
- 20 minute block for each band.
- Parents cannot drive kids to away games because of liability concerns.

Meeting adjourned by Brian Fox at 8:10 p.m.